



DATE _____

POSITION DESIRED _____

DATE AVAILABLE _____

NAME (FIRST) (MIDDLE) (LAST)

HOME ADDRESS PHONE NUMBER

BIRTH DATE SOCIAL SECURITY NUMBER

If you are under age 18, can you submit a work permit if hired? (Circle one) YES NO

If you are not a US citizen, do you have a VISA to work in the US? YES NO

If yes, what kind of VISA classification do you have?

VISA Registration Number: _____ Expiration Date _____

Has bond or security clearance ever been denied and/or canceled? YES NO

If yes, please explain: _____

EDUCATION (attach documentation of qualifying education)

	PLACE	DATES	DIPLOMA/DEGREE/ CERTIFICATE
ELEMENTARY	_____	_____	_____
SECONDARY	_____	_____	_____
COLLEGE	_____	_____	_____
OTHER	_____	_____	_____

Experience with groups of children (indicate ages of children, your duties, dates of time you worked in this position, reasons for leaving)

Attach documentation of experience working with children.

Have you attended/completed any child care training courses? YES _____ NO _____

If yes, list: _____

PLEASE LIST EMPLOYMENT HISTORY FOR THE PAST TEN YEARS, BEGINNING WITH YOUR MOST CURRENT OR LAST EMPLOYER. If you have been unemployed during any time within the past ten year, list how you spent your time, e.g., student, homemaker, unemployed, etc. If you need additional space, please use the separate employment record form.

Month/Year	Name and Address of Employer	Position
FROM _____ TO _____	_____	_____
FROM _____ TO _____	_____	_____
FROM _____ TO _____	_____	_____

May be contact previous employers? YES _____ NO _____
Do you have a criminal record? YES _____ NO _____

If yes, explain: _____

Have you ever been shown by credible evidence, e.g., a court order or jury, a department's investigation or other reliable evidence to have abused, neglected or deprived a child or adult or to have subjected any person to serious injury as a result of intentional or grossly negligent misconduct? YES _____ NO _____

All applicants must be able to pass stringent background screening and criminal checks. Are you willing to undergo a background screening and criminal check? YES _____ NO _____

Under the Americans with Disabilities Act of 1991, this program is required to reasonably accommodate individuals with a disability. The reasonable accommodation requirement applies to the application process, any pre-employment testing, interviews and actual employment, but only if the program supervisor is made aware that an accommodation is required. If you are disabled and require accommodation, you may request it at any time during the interview process. You are obligated to inform the program director of your needs if it will impact your ability to perform the job for which you are applying.

Having read the job description for the position for which you are applying, are you in all respects, able to adequately perform the duties as described? YES _____ NO _____

If no, explain: _____

Do you have a valid driver's license? YES _____ NO _____

If yes, give the license number and class of license: _____

Have you had CPR training within the past two years? YES _____ NO _____

If yes, give expiration date: _____

Have you had First Aid training within the past three years? YES _____ NO _____

If yes, give expiration date: _____

I certify that all information on this application is correct. I have not given any false statement concerning my qualification requirements.

Signature _____

Date _____

Email Address _____

